



School Safety Drill Record 2025-2026

School Name: Duncan Elementary

Fire Drills

(reasonably spaced; 3 of the 5 must be held by Dec. 1st)

Conducted by: Amy Mujkic	Date: 09/25/2025	Time: 10:15 AM
Conducted by: Amy Mujkic	Date: 10/09/2025	Time: 11:00 AM
Conducted by: Jodi Pfeifer	Date: 11/06/2025	Time: 10:30 AM
Conducted by:	Date:	Time:
Conducted by:	Date:	Time:

Tornado Safety Drill

(one shall occur in March)

Conducted by: Jodi Pfeifer	Date: 10/16/2025	Time: 9:30 AM
Conducted by:	Date:	Time:

Lock Down or Shelter-in-Place Drill

(reasonably spaced; at least 1 before Dec. 1st and 1 after Jan. 1st)

Conducted by:	Date:	Time:
Conducted by:	Date:	Time:
Conducted by:	Date:	Time:

Cardiac Response Drill

Conducted by:	Date:	Time:
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NOTE: one of the 10 drills listed above must occur during a lunch, recess or other period when a significant number of students are gathered but not in the classroom.


Principal's Signature

Jodi Pfeifer
Printed Name